

KESWICK2010 - VOLUNTEERS INFORMATION SHEET



Keswick...

... is a Christian teaching and holiday event. It takes place every summer for 3 weeks in Keswick, Cumbria. The programme includes youth and children's meetings, Bible teaching, seminars and worship, taking place in various venues around the town.

The Support Teams...

... perform many varied and important tasks, requiring punctuality, flexibility, and the ability and confidence to make sensible decisions and cooperate with the Team Leader and other Team members. Keswick Support Team volunteers therefore need to be both responsible & trustworthy.

As a volunteer, your primary commitment is to your Team, to assist with the operation of the Convention, rather than participating in the programme itself. Volunteers will often be asked to work long hours and the nature of some work (particularly Stewarding) is very physical. Applications should be returned as soon as possible to ensure the widest choice of week and team.

You must be over 18 by the event in order to volunteer. As part of the application process you will be required to provide two references and information to obtain an enhanced disclosure through the Criminal Records Bureau. We do accept portability of an enhanced disclosure for a 'like-for-like' position from another organisation dated within the last three years, however we do reserve the right to take up any CRB deemed necessary. You will need to be able to give a 5-year UK address history for this. Unfortunately we cannot accept applications where a visa is required.

Keswick Ministries is committed to the beliefs and values of, and subscribes to, the EA Basis of Faith, and our own Ethos & Values Statement. Team members are asked to speak and serve within the framework of these statements.

If accepted you won't need to book accommodation – you will be sharing with members of the volunteer team of the same gender, unless you have accommodation locally. We regret that we are unable to offer accommodation to family members who are not on team. Married couples who are both on team will be accommodated together. You will also receive meals whilst on team and reasonable travel expenses from within the UK will be refunded to you.

Your application...

...consists of the appropriate application form (Support Team for all roles except Youth Team), a Church Reference, a Second Reference, an Index Card with photo and an additional photo.

If you wish to join our SU Children's Team, please contact us with your name and address and we will arrange for Scripture Union to send you the necessary forms.

Referees...

...must not be related to you and must be over 18.

The Church Referee must be either your minister, elder, vicar or senior church leader and have known you ideally for at least 1 year, however we appreciate that this isn't always possible. The Second Referee should be someone who has known you well for at least 2 years.

References are confidential and your nominated referees will be contacted direct from Keswick Ministries.

Role Descriptions

Skiddaw Street Steward

- Responsible for the safety and well-being of those attending
- Taking responsibility for welcoming those attending and overseeing their entrance & exit
- Carrying, lifting and moving seating and equipment
- Distributing leaflets and assisting with car parking
- Cleaning amenity facilities on site
- Supporting other Teams (including catering)
- Tent sitting / security of equipment in venues

Rawnsley Steward

Rawnsley is the site of our Mission Exhibition & Youth Work. Duties as Skiddaw St Steward plus:

- Building relationships with those using the site
- Predominantly outdoors
- Some basic DIY and practical tasks

Finance

Working as part of a small team, primarily during the morning & evening meeting times

- Counting collections and making up bankings
- Recording gift aid as appropriate

Technical Support

- Stage management duties
- AV operation / support
- Other general duties as directed

Reception

- Welcoming conventioners & dealing with their enquiries (including telephone answering)
- Selling programmes and other merchandise
- Handling cash, including assisting with offerings
- Assisting other Teams as appropriate (eg. tent sitting)

Signing

- Interpretation of Bible Readings / sermons and songs during mornings and evenings meetings
- Qualified to recognised standard with previous experience of Christian events preferred

Catering

- Preparation and serving of meals for Support Teams
- Required for Skiddaw Street site (all weeks) and Castlerigg Youth Team (Weeks 2 & 3)

Youth Team

- Have a desire to communicate the gospel to young people
- Be interested in encouraging and building up young people
- Be responsible for a small group Bible Study during the week
- Be able to draw alongside individuals
- Be lively and enthusiastic!

NB. All roles may require some lifting. All roles could involve unsupervised contact with children and therefore all applicants will be required to obtain an Enhanced Disclosure from the Criminal Records Bureau.

Ethos & Values Statement

1. Background

Keswick Ministries is the working title of the Keswick Convention Trust, which is a registered charity and a company limited by guarantee. An annual Bible Convention has been held in Keswick, Cumbria since 1875.

2. What we believe

The Keswick Convention is committed to the deepening of the spiritual life in individuals and church communities through the careful exposition and application of Scripture, seeking to encourage the following:

- To encourage submission to the Lordship of Christ in personal and corporate living
- To encourage a dependency upon the indwelling and fullness of the Holy Spirit for life transformation and effective living
- To provoke strong commitment to the breadth of evangelism and mission in the British Isles and world wide
- To stimulate the discipling and training of people of all ages in godliness, service and sacrificial living
- To provide a practical demonstration of evangelical unity.

3. Christian conduct and values

Our purpose is that the outworking of these beliefs will result in Christ-like behaviour and conduct. The following short statements describe the values that govern our relationships with one another within the organisation and those outside the organisation that we serve and meet in the course of our work.

This means that we observe (among others) these values in our relationships with one another:

- The dignity and worth of all human beings (Genesis 1.26/27)
- A willingness to forgive and restore broken relationships (Colossians 3.13)
- Mutual help, encouragement and support (1 Thessalonians 5.14)
- Openness, integrity and honesty in speech and behaviour (Ephesians 4.15)
- A commitment to one another through service (Galatians 5.13)

The Bible (or Word of God or Scriptures) is our guide and reference for all matters of life and work and sample texts are given above.

4. Christian standards

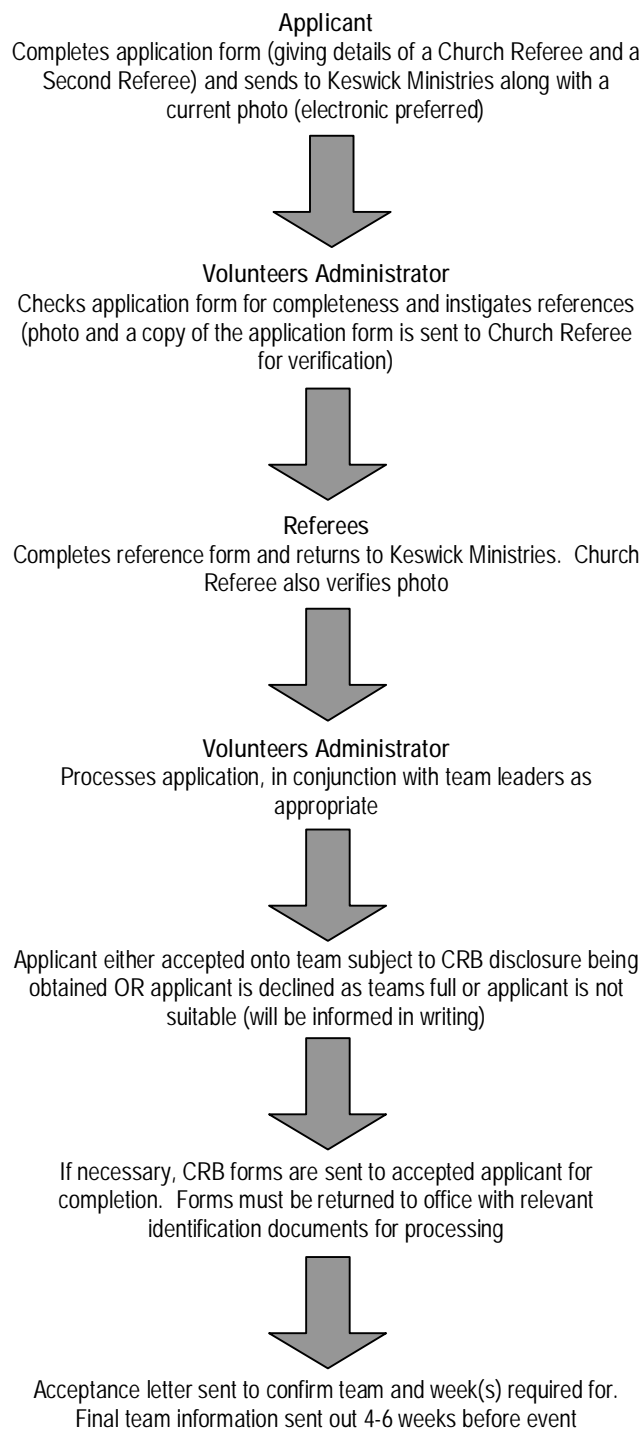
Because of our standing and reputation as a Christian charity our staff, visitors and members of the public expect to be treated in a 'Christian' way. This means that our approach and attitude, internally (to one another) and externally (to the local community), should reflect the values that we have set out above.

Any of our staff members and volunteers may have contact with senior church and Christian leaders from the UK and overseas. We expect that not only our staff but anyone representing the organisation should maintain standards of speech, behaviour and lifestyle that commend the faith that we profess.

We ask that those involved with the Keswick Convention whether they call themselves 'committed' or practising Christians or not, should uphold our position on these matters, so that our example and witness to Jesus Christ is not compromised.

If you have any queries about this statement please contact the Operations Manager, Keswick Ministries, Skiddaw Street, Keswick, Cumbria, CA12 4BY (017687 80075)

Application Process



NB. Applications are accepted at the discretion of the Team Leader / Keswick Ministries and are subject to the applicant obtaining a satisfactory Enhanced Disclosure from the CRB.

Please note: Keswick Ministries does not disclose the reason for declining an application.

Keswick Ministries,
Skiddaw Street, Keswick,
Cumbria CA12 4BY
T: 017687 80075
E: info@keswickministries.org

